

Collaborator Efforts

Development Meetings - Sample Agenda

Introductions: Listen to goals/interests/activities of meeting attendees relative to STEM

Give a brief statement about the interests of the organization you represent relative to STEM

STEM Expo Provide information on the planned STEM Expo

- Key Elements
- Collaborator Roles
- Planning meetings – dates & locations

Development Plan Discuss the process and how you are gathering information prior to making final decisions. In most instances, potential collaborators appreciate that their input will be considered and are more likely to become involved.

	Sept	Oct	Nov	Dec
Meet with potential collaborators that could present STEM related activities linked to careers in <i>Agriculture & Natural Resources – Architecture - Biological & Biomedical Sciences - Computer & Information Science - Engineering & Engineering Technology/Technicians - Health Professions & Clinical Sciences - Mathematics & Statistics - Physical Sciences- Other STEM Majors – precision production, military technology, mechanic/repair technician.</i>	x			
Determine scope-goals/activities/ audiences			x	
Identify host site				x

Next Steps:

Contact Information: